

Privacy Policy

This Privacy Policy governs the manner in which GrafX collects, uses, maintains and discloses information collected from Users of GrafX services. This privacy policy applies to GrafX Vault, GrafX website and all products and services offered by GrafX.

Personal information

We may collect information from Users in a variety of ways, including our website, email, form filling and through users applying for services we offer like the Vault. Users may be asked for, as appropriate, name, email address, mailing address, phone number and passwords. We will collect this information from Users only if they voluntarily submit such information to us. Users can always refuse to supply information, but it may prevent them from engaging in certain Service features like the Vault.

How we use collected information

GrafX may collect and use Users personal information for the following purposes:

- We may use the email address to send User information and updates pertaining to their order. It may also be used to respond to their enquiries, questions, and/or other requests.
- To improve customer service - information helps us respond to your customer service requests and support needs more efficiently.
- To improve our website - We may use feedback you provide to improve our products and services.
- To send Users information they agreed to receive about topics we think will be of interest to them.
- To send periodic emails. We include detailed unsubscribe instructions at the bottom of each email or User may contact us directly to request opting out of part or all mailing subjects.

Client Password Vault

The Client's Password Vault information is classified as confidential. GrafX will not disclose any confidential information to any other party without prior written consent and will protect against unauthorised use.

The Client's Password Vault should only be used for company information and should not contain users private/personal information. GrafX will not take responsibility for personal/private information for example, iTunes password or personal finance passwords.

How we protect your information

We adopt appropriate data collection, storage and processing practices and security measures to protect against unauthorised access, alteration, disclosure or destruction of your personal information, username, password, transaction information and data stored.

Sharing your personal information

We do not sell, trade or rent Users personal identification information to others.

Changes to this privacy policy

GrafX has the discretion to update this privacy policy at any time. When we do, we will revise the updated date at the bottom of this page. We encourage Users to frequently check this page for any changes to stay informed about how we are helping to protect the personal information we collect. By using our services, you signify your acceptance of this policy. Your continued use of the our services following the posting of changes to this policy will be deemed your acceptance of those changes.

Contacting us

If you have any questions about this Privacy Policy please contact us at the address below.

Last updated 09/07/15

